



Dear Applicant,

Riverside Bible Camp is currently seeking young men and women, ages **18 and older**, with a passion for Christ and a vision to see campers come to a close intimate knowledge of Jesus Christ. This application, as well as an interview, will be our way of getting acquainted with you to determine if you are a good fit for Riverside Bible Camp's Summer LIFT program. We spend a lot of time in prayer as we review each applicant, and we encourage you to do the same as you submit this application. Previously working at Riverside is not a guarantee of a position with Riverside Bible Camp. We desire our staff to be those whom God calls for this specific time and purpose.

We expect the highest standards of spiritual maturity and moral conduct from our staff. Riverside Bible Camp's Summer Staff is responsible for upholding the rules, regulations, and values set by the camp. As a staff member, the most important reason for being at camp is to minister to the young people God has sent to us. The days are long and rest is a premium during the camping season. We make high demands on our staff, not only at the beginning of the season, but for the duration of the summer. However, we have full confidence that the staff we hire will be able to meet those demands and will find the work and ministry experience extremely rewarding.

Steps to join the LIFT team:

1. Application

- **LIFT Application:** Please complete the LIFT Application in full (pages 2-3). Answer honestly; all applications are kept confidential.
- **Background Check Authorization:** Please sign and return with application (page 4).
- **Reference Questionnaire:** Please distribute the enclosed reference forms (page 5-7) to three people who know about your character and abilities-preferably a current pastor and a current employer. (It is not necessary to return the reference with the application. Using the enclosed envelopes encourages those you selected to mail the form back to Riverside Bible Camp as quickly as possible.)
- **Staff Registration Form:** Please complete, sign and return the Staff Registration Form with your application. If you have served at Riverside in 2016, you will not need to complete this form if you have already done so.

2. Personal Interview

- **All staff must complete an interview.** The interview may either be completed over the phone or in person. After we review your application, we will send you an email or call to schedule an interview.
- **After the interview,** we will follow up with any additional information.

Thank you for your interest in Riverside Bible Camp. We look forward to receiving your application. May God continue to direct your steps and bless you as you serve Him.

In His Service,

Darrie Nelson, Executive Director

Application for Employment

Please fill out this application and mail it back to us. Please note: you must be at least 18 years old to apply as a LIFT Team Member.

PERSONAL INFORMATION

Name _____ Age _____ Date of Birth ____/____/____
Mailing Address _____
City/State/Zip _____
Home Phone _____ Cell Phone _____
Email Address _____ Sex _____

EDUCATION

School now attending _____ Graduate when? _____
Name of College _____ Graduate when? _____
Major: _____ Minor: _____

CHURCH INVOLVEMENT

What church do you attend? _____
Are you actively involved? If yes, how so _____

EMPLOYMENT HISTORY

Please list any work experiences starting with the most recent:

Employer _____ Position _____

What did you learn while in this position? _____

Employer _____ Position _____

What did you learn while in this position? _____

PERSONAL INFORMATION

Have you now or in the past been convicted of a crime, including child abuse of any kind?
_____ No _____ Yes

Have you now or in the past consumed alcohol, used illegal drugs or tobacco in any form?

_____ No _____ Yes If yes, please explain in detail _____

LIFT: Application Packet

VOLUNTEER EXPERIENCE

Please list any volunteer experiences you have had: _____

Have you volunteered at camp before? _____ If yes, how many years? _____

Additional Certifications (Lifeguard, First Aid, etc) _____

HEALTH INFORMATION

Do you have any physical, mental or behavioral impairment? Would they interfere with your ability to work at camp? If yes, please explain in detail. _____

While working at Riverside Bible Camp you will be participating in swimming, hiking, volleyball, soccer, basketball, tubing and more. You will be exposed to the outdoors a great deal, as well as poison ivy, poison oak, and other various forms of plant life. Below list any allergies to plants, medicine, foods, etc. as well as any medical conditions that require special instructions.

Are you on any prescription medications and if so, what are they for?

PERSONAL TESTIMONY

Tell us about how you became a Christian. _____

Why do you want to work at Riverside Bible Camp? _____

What are some current stress factors in your life right now? _____

LIFT team members are role models for the children at camp. What characteristics do you possess that qualify you for this position? _____

Background Check Authorization

I hereby authorize any person making inquiry on behalf of Riverside Bible Camp, Amherst, Wisconsin, 54406 to obtain any information from police departments and other criminal justice agencies including the Protect My Ministry agency. This information may include, but is not limited to, arrest and conviction records. I hereby direct you to release such information upon request, whether favorable or unfavorable, to a representative of Riverside Bible Camp presenting this authorization or a photocopy or facsimile copy of it. In order to assist in the compilation of this information, I hereby give the following information:

Full Legal Name: Last _____ First _____ Middle: _____

Maiden Name (if applicable): _____

Date of Birth: _____ Ethnicity: _____

Current Address: _____ Since: _____

City: _____ State: _____ Zip: _____

Previous Address: _____ Since: _____

City: _____ State: _____ Zip: _____

Driver's License Number: _____ State: _____ Expiration Date: _____

Social Security Number: _____

I hereby release any individual, including record custodians, from any and all liability for damages, of whatever kind or nature, or any attempts to comply with this authorization. This authorization shall be void one year from the date of execution.

A photocopy or facsimile copy of this document and any signature shall be considered for all purposes as an original.

_____/_____/_____
Signature Date

Printed Name

Applicant Reference

The applicant is applying for a position at Riverside Bible Camp. This reference form will be used only in the hiring process and will be kept with their permanent file. We seek to hire those who are socially, mentally, physically and spiritually qualified. Your fair and accurate response will assist us in properly evaluating the applicant.

Please see that this form is mailed by you directly to Riverside Bible Camp Attn: LIFT Summer Staff

Applicant's Name: _____

Position applying for: LIFT Team Member

How long have you known the applicant? _____

What is your relationship to the applicant? _____

| Please make the following evaluations: | Excellent | Good | Fair | Poor | Uncertain |
|--|-----------|------|------|------|-----------|
| Spiritual Commitment | | | | | |
| Christian Influence | | | | | |
| Judgment | | | | | |
| Dependability | | | | | |
| Leadership Ability | | | | | |
| Positive Attitude | | | | | |
| General Attitude | | | | | |
| Personal Presentation | | | | | |
| Emotional Maturity | | | | | |
| Moral Character | | | | | |
| Willingness to Serve | | | | | |
| Organization | | | | | |

Additional Comments _____

The primary mission of Riverside Bible Camp is to glorify God by providing an environment that promotes Christian growth. On this basis, can you recommend this applicant for employment?

_____ Strongly Recommend _____ Recommend
 _____ Do Not Recommend _____ Recommend with Reservations

Signature _____ Date _____

Position/Organization _____ Work Phone _____

E-Mail _____ Cell Phone _____

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